

Please note that photo proofs and order forms from Friday's pictures have been sent home with students. Once again, ICON Photography is offering multiple options for ordering and receiving your photo packages, please read the following information carefully.

1. Ordering through the school- Please fill out the order form that you received with your child's proofs and return with payment to VJM by Thursday, September 25th. Photo packages will be sent to VJM and distributed to your child. Retakes occur October 7th and will have modified order dates which will be emailed to you.
2. Order online and have them sent to your school- You can order and pay online by September 25th and have the packages sent to the school, (no delivery charge.) Online ordering instructions are listed below.
3. Order online and have them sent to your home- See instructions below, includes delivery charge.

Thank you for choosing The Icon Experience for your school photography! We are offering Vincent J. Maloney parents/guardians the option to order online and have their portraits delivered to the school for a limited time. All orders that are placed online until September 25th, will be sent back to the school and sent home with students.

Orders that are received after September 25th will be delivered directly to your home - shipping fee of \$4.95. Please note: You CANNOT pick up these orders at the Icon office or have them delivered to the school after the 25th.

Information on accessing your images and ordering your portraits:

- ***Navigate to [<http://www.iconexp.com>]***
- ***Click Online Ordering on our home page***

Enter your online proof code found with the information on the upper right of your order form. You will be brought to your images. The opening page is for you to view your pictures and you can identify your favorites, compare up to 4 images side by side.

To order either select "Buy Now" on the viewing screen or click the products tab on the top right:

- ***Click your product – click the image you want for the product(s) you have chosen***
- ***Click continue to go back and add more products and images***
- ***When you have all your images selected click checkout or cart***

· ***You will now be able to crop your images and select Black and White or color tones – BE AWARE THAT IF YOU DO NOT CROP THE IMAGES THEY WILL COME EXACTLY AS CROPPED ON THE SCREEN***

· ***Enter your address and payment information and submit your order***

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If you have any questions regarding your order, please call [mailto:Icon%20@%20780.449.3558]Icon @ 780.449.3558 or email [[mailto:images@iconexp.com]mailto:images@iconexp.com][mailto:images@iconexp.com]images@iconexp.com.

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Our office hours are 8:30 am – 5:00 pm Monday thru Friday.

We have relocated to 176 Kaska Road, Sherwood Park, AB T8A 4G7