



Greater St. Albert Catholic Schools

Serving St. Albert, Morinville and Legal

School Year: 2018-19

Classroom: _____

STUDENT REGISTRATION FORM (K-12)

Please Print

The information collected on this registration form is required in order to allow the board, through its administrator to make such decisions as are necessary in order for it to fulfill its obligation to provide a safe and secure environment, to protect the student's rights and to determine eligibility for particular programs and the funding available both under the *School Act* and its regulations and through the *Charter of Rights and Freedoms*. The information will be made available to employees of the Greater St. Albert Catholic Schools, its authorized agents, and the Board of Trustees, within the scope of their roles and responsibilities, and to individuals working with the children or the students in school and to Alberta Education on a need to know basis. The information will be used for authorized programs and activities that are a part of normal school life. Information on this form is protected under the *Freedom of Information and Protection of Privacy Act*. We realize that there may be occasions where you have concerns relating to the safety of your child with respect to any of the uses of this information. In this case, please contact the school where your child attends.

Please complete all Sections of this Form

Students Personal Information:

School: _____

Religion of Parent: ☐ Catholic ☐ Protestant ☐ Other

Religion of Child: ☐ Catholic ☐ Protestant ☐ Other

If Catholic, enter name of parish _____ and indicate Sacraments student has celebrated by checking all that apply:

☐ Baptism ☐ Reconciliation ☐ Eucharist ☐ Confirmation

Alberta Student Number: (ASN) _____

Legal Last Name: _____ Legal Given Names: _____

Preferred Name: (if different from above) _____

Birthdate: _____

Grade: _____ (MM/DD/YYYY) Gender: _____

Student Also Known As: (if different from above)

Last name: _____

Student Contact Information:

Box/Apt. Number: _____ Street Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Home Phone Number: _____ Cell Phone Number: _____ (Optional)

Student Physical Address: (if different from above)

Street Address/Box/ Apt. Number: _____

Province: _____ Postal Code: _____ Rural Legal Land Description: _____

Parent/Guardian Contact Information:

First Contact Mandatory

First Contact Name: _____ Relationship to Student: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Address:(if different from student)

City: _____ Province: _____ Postal Code: _____

Email: _____

Resides With Student: ☐ Yes ☐ No

Would Like To Receive Correspondence: ☐ Yes ☐ No

Second Contact Optional

Second Contact Name: _____ Relationship to Student: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Address:(if different from student)

City: _____ Province: _____ Postal Code: _____

Email: _____

Resides With Student: ☐ Yes ☐ No

Would Like To Receive Correspondence: ☐ Yes ☐ No

Third Contact Optional

Third Contact Name: _____ Relationship to Student: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Address:(if different from student)

City: _____ Province: _____ Postal Code: _____

Email: _____

Resides With Student: ☐ Yes ☐ No

Would Like To Receive Correspondence: ☐ Yes ☐ No

Forth Contact Optional

Forth Contact Name: _____ Relationship to Student: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Address:(if different from student)

City: _____ Province: _____ Postal Code: _____

Email: _____

Resides With Student: ☐ Yes ☐ No

Would Like To Receive Correspondence: ☐ Yes ☐ No

Emergency Contact Information:

Emergency Contact Name: _____ Relationship to Student: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Alternate Contact Name: _____ Relationship to Student: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Babysitter/Daycare Name: _____

Home Phone Number: _____ **Wk** Phone Number: _____

Cell Phone Number: _____

Medical/Emergency Information:

Please identify any serious medical concerns: _____

Is this student on any medication which the school personnel should be made aware of?

☐ Yes

☐ No

*If **yes**, please complete the Medical Information form at this school.

In the event of an emergency the school will contact the appropriate medical personnel.

First Nations, Metis, Inuit:

If you wish to declare the student is Aboriginal, please select one:

| First Nation (status) | First Nation (non-status) | Metis | Inuit |
|--------------------------|---------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

For further information, please refer to : www.education.alberta.ca/system-supports/results-reporting or contact Alberta Education at 780-427-8501. If you have questions regarding the collection of student information by the school board, please contact the School Board Superintendent, David Keohane at 780-459-7711.

PARENTAL COURT ORDERS:

Note: If a parenting order or any other legal document governing the access, custody, contact, protection or guardianship of your child exists, a copy must be provided for the student record.

Legal Name Of Document: _____

Provided and on File: ☐ Yes

☐ No

Francophone Education Eligibility:

The exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the *School Act* and Section 23 of the *Canadian Charter of Rights and Freedoms*, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exist:

- Either parent's first language learned and still understood is French, **or**
- Either parent has received their primary school instruction in Canada, in French, **or**
- One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada

According to the criteria above as set out in the *Canadian Charter of Rights and Freedoms*, are you eligible to have your child receive a French first language (Francophone) education?

☐ Yes

☐ No

☐ Do Not Know

If yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education?

☐ Yes

☐ No

Citizenship or Immigrant Status:

Is this student a Canadian citizen?

☐ Yes

☐ No

If no, please check on of the following:

☐ Permanent Resident/Landed Immigrant

☐ Child of a Canadian Citizen

☐ Child or step-child of an individual lawfully admitted to Canada for permanent or temporary residence.

☐ Student Authorization - Study permit

Visa Number: _____ Expiry Date: _____

Note: Student Authorization - subject to foreign fees.

Options of Acceptable Documentation: Birth Certificate (Canadian), Valid Canadian Passport, Alberta Government Identification Card, Immigration Papers (including Refugee, Treaty Card (Number), Permanent Resident Card, temporary Resident Papers, Legal Guardianship (Court Order), Valid Parent's Work or Study Permit, Parent's Citizenship.

Student registration cannot be completed without a copy of a legal document from one of the above ten options that provide proof of legal name, age and citizenship or immigration status.

English as a Second Language (ESL) Eligibility:

My Child was born in Canada:

☐ Yes

☐ No

If your child was born outside of Canada, please indicate country of birth: _____

Date Child Arrived in Canada: (MM/DD/YYYY) _____

What was your child's first language spoken: English ☐ Yes

☐ No

If No please specify: _____

What languages are spoken in your home: _____

Previous School Information:

Last School Attended: _____ Last Grade: _____

If previous school is outside of the district, please complete the remaining information:

Address: _____ Phone Number: _____

Town/City: _____ Province: _____ Postal Code: _____

Program Selection: ☐ Regular English Program ☐ French Immersion Program**Kindergarten Program:***Kindergarten program options vary by school. Please contact school for availability and clarification on programs.*Has the child previously attended Pre-Kindergarten: ☐ Yes ☐ No

If yes, where: _____

Has the child previously attended Kindergarten? ☐ Yes ☐ No

If yes, where: _____

☐ Within Alberta ☐ Outside of Alberta**Program Selections:** Please check one of the followingHalf Day: ☐ AM ☐ PM (475 hours, no additional fees apply) ☐ Full Day/Alternate Days (475 hours)☐ *All Day Everyday (950 hours, additional fees apply)☐ *Progressive: Select Schools Only (617.5 hours, additional fees apply)

*Fee Commitment form must be completed and submitted to the school.

Canadian Anti-Spam Legislation (CASL) came into effect July 1, 2014. This legislation **DOES NOT IMPACT** regular messages sent from the Schools or the District for informational purposes (e.g. notice of a community meeting or a student's progress, etc.). These emails will continue to be sent to Greater St. Albert Catholic School families.

The legislation does require schools to obtain consent for "commercial electronic messages" (CEM) that involves any activity associated with the sale or purchase of goods or services (whether for profit or not), including events like fundraising alerts and volunteer recruitment for same, yearbook sales, sales of student photos, and school newsletters that contain commercial information. By your indication below, you are providing express consent to receive these types of messages from Greater St. Albert Catholic Schools. Options to unsubscribe are available in each communication of this nature and can be expressed at any time.

As per the checked confirmation below, please provide your consent (or not) for the purpose of receiving commercial electronic messages (outlined above)

Parent/Guardian 1: ____YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

____NO, I do not consent to receiving such emails (CEMs) from greater St. Albert Catholic Schools

Parent/Guardian 2: ____YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

____NO, I do not consent to receiving such emails (CEMs) from greater St. Albert Catholic Schools

Parent/Guardian 3: ____YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

____NO, I do not consent to receiving such emails (CEMs) from greater St. Albert Catholic Schools

Parent/Guardian 4: ____YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

____NO, I do not consent to receiving such emails (CEMs) from greater St. Albert Catholic Schools

" NOTICE TO PARENT OR GUARDIAN OF RELIGIOUS PERMEATION"

" The Alberta Human Rights Act requires a school board to give notice to a parent or guardian when courses of study, educational programs, instructional material, instruction or exercises include subject matter that deals primarily with religion."

All of the schools in the St. Albert Ward are Catholic Separate Schools, for which the essential purpose is to fully permeate Catholic theology philosophy, practices and beliefs, the principles of the Gospel, and the teachings of the Catholic Church, in all aspects of school life, including in the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises.

Every course of study and educational program, all instructional materials, instruction and exercise, will at all times include subject matter that deals primarily with faith and/or Catholic religion.

Greater St. Albert Catholic Schools accepts students of all faiths as per the following acknowledgment:

*I hereby acknowledge and accept the values and philosophies exemplified in a Catholic school. I agree that my child will participate in the prayer life, religious education programs, and other instructional opportunities in which ethical and moral standards are taught. Additionally, if my religion is other than Catholic, I am aware that my child is being admitted to this school as a **non-resident** student and that the District accepts the shared responsibility for my child's education until such time as he/she is no longer enrolled.*

I declare that the information provided on this registration form, which is a legal document, is accurate and complete to the best of my knowledge and belief. I have read and am aware of the religious permeation in District Schools, and agree to notify the school of any changes to the information on this form.

Signature: _____ 2nd Signature: _____
(Parent/**Legal** Guardian or Independent Student) (Parent/**Legal** Guardian) - Required in all two parent families

Date: _____ Date: _____

*** Registration form must be signed by both Parents or Legal Guardians when applicable. Independent Students can also fill out the optional Independent Student Form.**

**MEDICAL INFORMATION
(OFFICE USE ONLY)**

Section 2(1)(p) of the Student Record Regulation any health information the parent of a student or the student wishes to be placed on the student record.

Student's Name: _____

Age: _____ Grade: _____ Gender: _____

Parents' Names: _____

Home Telephone: _____

Work Telephone: _____

Cell Telephone: _____

Emergency Telephone: _____

Doctors Name & Telephone: _____

Alberta Health Care #: _____

(This information is optional and will only be used for obtaining emergency medical care.)

Are you currently a participant in the "No Child Without" program? (MedicAlert)

No Yes If yes please explain medical conditions:

Other Medical Conditions:

Procedure in Case of Emergency:

I voluntarily consent to St. Albert Catholic Schools using my/my child's photograph, name and medical information in the school staff room as well the school would create a small card for our supervisors to carry when they are on supervision. By signing this consent form below, I am stating that I understand the purpose for using my/my child's information is for all staff to be aware of his/her medicals concerns.

Parent/Legal Guardian Signature

Date



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

School District Use of Personal Information Notice

On September 1, 1998, the Greater St. Albert Roman Catholic Separate School District No.734 is required to act in accordance with the Freedom of Information and Protection of Privacy Act (FOIP) which sets out standards as to the collection, use and disclosure of personal information.

The following are examples of how personal information may be used for school related activities and are not intended as an all-inclusive list. These activities form a vital part of a healthy and functioning school and the participation of all students in these activities is viewed as an important part of every student's education.

1. The use of a student's photograph/image taken by a school photographer for school-related purposes including report cards, student records, Rolodex cards, Image CD-Rom disks, student identification cards, school library cards, school yearbooks, recognition, composites, display at school sites, school newsletters, emergency, medical, legal, law enforcement and/or matters relating to safety and security.
2. The release of a student's name, school, grade, academic information for the identification of assigned classroom or teacher in a school, use for class photos, collection of resources, recognition of birthdays, achievement in academics, athletics, or community involvement, honour roll, graduation ceremonies, scholarships, or other awards within the school or school board.
3. The use of a student's name, address, telephone number, school, program, grade, parent's name and related contact information for the provision of transportation services.
4. The use of a student's name telephone number, school, grade, parent's name and related contact information for the purpose of taking attendance, emergencies, fieldtrips, planning and/or other school sponsored activities.
5. The use of a student's name, school, grade, photo, academic information and/or written material for the school newsletter, yearbook and/or other school publications.
6. The use of a student's name, school, grade and/or photo for athletic events, fine arts productions, presentations, fairs celebrations and/or other school sponsored activities.
7. The use of a student's photograph, video tape, audio tape and/or interview by the school District personnel or activities held outside of the school.
8. The use of a student's name, address, telephone number, school, program, grade, parent's name and related contact information for the purpose of satisfaction surveys.
9. The use of a student's name for individual class, club, team and/or group photos/videos/images taken at school sponsored activities for display in the school.
10. The use of a student's photo/video/images taken by school District personnel of classroom or other school sponsored activities held within the school for educational purposes.
11. The use of a student's name, photo/image, birth date, parent's name, telephone number, address and any student health and/or relevant personal information to assist authorized individuals in responding to emergency situations relating to safety and security, for law enforcement purposes and other legal requirements, and to assist who have severe or life-treating medical or other conditions.

Note: When the use of a student's name, photos and/or videos by the school board, media or to other outside organizations, where individual students are identified or interviewed and the material will be used outside of the school District, a separate and specific consent is required. Events that are open to the general public, are considered public events, Greater St. Albert Catholic Schools cannot control or prevent the further distribution or use of photos, videos, images or other personal information by those who attend.

Written consent for your child to participate in these activities is **not** being requested. On occasions there maybe concerns with uses of this information, if this is the case, please contact the school principal where your child attends to discuss your concerns. This notice remains valid for the current school year if you have any questions regarding the Freedom of Information and Protection of Privacy Act, please contact the Coordinator, 6 St. Vital Ave, St. Albert, 459-7711.

Faith in Our Students

PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE



Greater St. Albert Catholic Schools

Serving St. Albert, Morinville and Legal

School Year: **2018-19**

Classroom: _____

PARTICIPANT CONSENT FORM: SCHOOL DISTRICT USE OF PERSONAL INFORMATION

Student Name: _____

Opportunities sometimes arise for Greater St. Albert Catholic Schools to spotlight and promote schools in the district in displays/publications (newspapers, brochures, videos, television, school/district calendars, billboards, slide shows, workshops, presentations, or other publication venues). With your permission your child may be photographed, videotaped, audio taped, or interviewed during the school year at various school sponsored events.

The school district and/or individual schools are sometimes contacted by the media to do feature stories about a specific school, program, student activity, award, or educational topic. The media may wish to collect, use and reproduce your child's personal information in the form of an interview, photograph, digital image, video tape, audio tape or a likeness. By signing these consents below, I am stating that I understand the purpose for which my/my child's information will be used.

A. Consent for: Collection Use and Disclosure of Personal Information by Greater St. Albert Catholic Schools

I hereby give Greater St. Albert Catholic Schools permission to photograph, video tape, audio tape and/or interview my child for use in school publications/communications, school or district recognition, or other school purposes. Greater St. Albert Catholic Schools also has my permission to use, publish, display and copyright any artwork, written material or creative work created or authorized by my child through school activities. I understand that this material or creative work may be used by Greater St. Albert Catholic Schools in district or school displays, publications, advertising or promotional materials. I understand that my child may be identified as the author by first and last name and by grade.

Signature _____ Parent/Legal Guardian/Independent Student

B. Consent to: Post Personal Information to a School Website

*I hereby give Greater St. Albert Catholic Schools permission to publish the following information regarding my child to the school's public website **(Please check all that you agree to):***

☐ Last Name

☐ First Name

☐ Grade

☐ Photograph

☐ Award Recognition

☐ School-Related Work

Signature _____ Parent/Legal Guardian/Independent Student

C. Consent for: Media Participant

Please check all that you agree to:

☐ *I hereby give Greater St. Albert Catholic Schools permission to use my child's artwork, written material or creative work, on websites and other electronic media. I understand my child may be identified as the author by first and last name and by grade.*

☐ *I hereby give Greater St. Albert Catholic Schools permission to photograph, video tape, audio tape and/or interview my child and post said personal information to district, school and/or classroom websites. Please be advised in the context of ordinary internet use, your child's posted personal information and work can be copied, altered, or moved to another site by anyone who visits these websites.*

☐ *I hereby give Greater St. Albert Catholic Schools permission to permit media and outside organizations (such as school and district social media accounts) to display creative work(s), to film, photograph, videotape, video conferencing, or make an audio digital recording and/or interview my child for non-public and/or public events for use outside the school community, while he/she is under the supervision of Greater St. Albert Catholic Schools. I understand this means a creative work(s), photograph(s), videotape(s), video conference(s), audio or digital recording(s) and/or interview(s), or likeness of my child may be collected, used, reproduced and broadcast by media or outside organizations.*

Signature _____ Parent/Legal Guardian/Independent Student

D. Consent for: Disclosure of Personal Information to the School Council

I hereby give Greater St. Albert Catholic Schools permission to make available parent/guardian name, address, telephone and email address to the School Council for contact purposes. School Councils represent the parents and engage in activities of the school.

Signature _____ Parent/Legal Guardian/Independent Student

E. Consent for: Disclosure of Personal Information to the Local Parishes

I hereby give Greater St. Albert Catholic Schools permission to make available the student name and faith information to the local parishes for the purpose of supporting the student's spiritual development.

Signature _____ Parent/Legal Guardian/Independent Student



Greater St. Albert Catholic Schools

Serving St. Albert, Morinville and Legal

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Classroom: _____

LEARNING WITH TECHNOLOGY: RESPONSIBLE USE AGREEMENT (K-12)

Please complete all Sections of this Form

Please Print

Christian Citizenship in a Digital World _____ Please Initial - Parent/Legal Guardian/Independent Student

In today's connected world, technology is essential for learning. Greater St. Albert Catholic Schools supports effective and innovative uses of technology for each and every student. This support includes a commitment to providing anytime/anywhere learning opportunities and to teach students to be Christian citizens in a digital world.

Using technology to enhance learning comes with the responsibility to use it in a manner that fosters Christ-centered citizenship. As a Catholic school district it is our goal to ensure that the use of technology contributes positively to the learning environment and to the community. Students must become aware of the benefits and the risks associated with digital interactions and the risks associated with digital interactions and ultimately make decisions about using technology responsibly, keeping themselves safe online and respecting others in all interactions, whether using district-owned or personal devices.

Student Responsibilities _____ Please Initial - Parent/Legal Guardian/Independent Student

It is expected that students comply with District standards for the responsible use of technology and honour the expectations set by their school and their teachers. This means that students, whether using district-owned or personal devices, accessing district or non-district networks, must:

- Use public interactive websites in a safe manner and pay particular attention to guarding privacy, protecting identity (by not posting personal information), demonstrating etiquette, and communicating in a respectful, kind and compassionate manner.
- NOT submit, post, publish, send or display obscene, profane, threatening, illegal and/or other inappropriate material on their devices, school-owned devices or on the internet.
- NOT photograph or videotape others (students or staff) without their consent.
- NOT attempt to access data or programs contained on systems without authorization or consent.
- NOT read another user's e-mail unless authorized to do so by the owner of the e-mail account.
- Agree to keeping personal passwords private and confidential.
- Agree to take precautionary measures to protect personally-owned device(s) from unauthorized access.
- Adhere to copyright laws regarding the duplication or replication of other people's work.
- REPORT instances of inappropriate, objectionable and/or offensive material to a teacher or supervisor.

Security and Supervision _____ Please Initial - Parent/Legal Guardian/Independent Student

Digital storage areas are treated like school lockers. District network administrators may review files and communications to maintain system integrity and to ensure responsible use. Users should not expect that files and communications stored on District servers are private. Technology resources, including bandwidth, file space, and printers are for education purposes.

Students will be held accountable for any deliberate attempt to circumvent District technology security and supervision. A security problem on the network must be reported. Students who bring their own devices to school do so at their own risk. The school and District do not accept responsibility for their safekeeping, maintenance, loss or any damage that may result.



Greater St. Albert Catholic Schools

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LEARNING WITH TECHNOLOGY: RESPONSIBLE USE AGREEMENT (K-12)

MINOR STUDENT - 17 YEARS OR YOUNGER

Student Name: (please print) _____

School: _____ Grade: _____ Teacher: _____

As the parent or legal guardian of the minor student named above, I have read and reviewed with my child the Greater St. Albert Catholic Schools Responsible Use of Technology Agreement. I understand that the use of the technology is for educational purposes and the district, along with my role as a parent, will strive to teach students to be Christian citizens in a digital world. I understand that it is impossible to restrict access to all controversial materials or sites or for the school to control the information my child may post on a public site. I further recognize that if my child does not demonstrate responsible and appropriate use of technology, he/she may be disciplined. I will not hold the Greater St. Albert Catholic Schools responsible for material my child may acquire or information my child may disseminate using technology.

Signature: _____ Date: _____

(Parent/Legal Guardian)

INDEPENDENT STUDENT - OVER THE AGE OF 18 OR AS DEFINED IN THE *SCHOOL ACT*

I have read and understand the Greater St. Albert Catholic Schools Responsible Use of Technology Agreement. I understand that the use of technology is for educational purposes. I agree to use technology in a manner that demonstrates Christian-citizenship in a digital world. I understand that it is impossible to restrict access to all controversial materials or sites or for the school to control the information I may post on a public site. I further recognize that if I do not demonstrate responsible and appropriate use of technology, I may be disciplined. I will not hold the Greater St. Albert Catholic Schools responsible for materials I may acquire or information I may disseminate using technology.

Student Name: (please print) _____

School: _____ Grade: _____

Signature: _____ Date: _____

(Independent Student)

IMPORTANT NOTICE

TO: ALL ST. ALBERT STUDENTS IN *JUNIOR* AND *SENIOR* HIGH SCHOOLS
TOPIC: "FROSHING" – ASSAULT AND ABDUCTION

BE ADVISED that all schools in St. Albert are promoting a
"Zero tolerance for froshing"

Greater St. Albert Catholic Schools' Administrative Procedure 351 states:

The Division believes that froshing is an abusive and humiliating activity, and expects that students will neither initiate, participate, nor encourage froshing. The Division supports the concept of schools organizing supervised, welcoming activities that engender a sense of belonging for all students.

BE ADVISED that all students involved in the activity of assault or abduction (froshing) may be:

- ✎ Suspended from school for a period of up to five school days;
- ✎ Expelled from school and division; and/or
- ✎ Subject to a criminal charge.

I hereby acknowledge that I have read and understand the above information and notification.

Name of Student: _____

Signature of Student: _____ **Date:** _____

LICENSE TO USE SCHOOL LOCKER

This document, when executed by the principal of Vincent J. Maloney Catholic Junior High School and _____ (name of student), constitutes a license granted by the school to the said student to use an assigned locker during the school year subject to the right of the principal to terminate this license for any reason that the principal considers reasonable. The granting of this license does not confer any property right or interest in the locker to the student, and the student acknowledges that the locker is subject to search at any time without notification to the student by any personnel associated with the school or by persons representing other authorities. If necessary in order to effect such searches, such persons have full authority to remove any locks by any means required to gain access to the locker. The Board of Trustees has entered into a protocol which permits police searches of lockers in accordance with that protocol and attached hereto is a notice describing, in summary, the effect of that protocol.

By signing this license to use the locker, the student agrees to be bound by all the rules of the schools and the board respecting use of lockers and respecting contraband or prohibited items.

Date: _____



PRINCIPAL SIGNATURE

STUDENT SIGNATURE



Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

2018/2019

Re: Permission for Walk/Run to Activities off School Property

Dear Parents/Guardians,

During the course of the school year, there are a number of events that will require students to walk or run to and from school to participate in the activity. These are curricular and co-curricular events. Please read through the list of activities and sign the general consent for all activities below. Information related to Physical Education events and routes used will be provided by the Phys. Ed. Department at the beginning of the year by the Phys. Ed. Department. Dates of Masses and other curricular events offsite will be provided at a later date.

Physical Education

- Terry Fox Run and training for Terry Fox Run (includes runs to Lacombe Park Lake, along the River Valley trails and to the St. Albert Grain Elevators)
- School and District Track and Field Meets at Fowler Field

Religious Education

- School Masses at St. Albert Parish Church
- Grade 9 Farewell Preparation at St. Albert Parish Church (may involve some students in grade 7 & 8)

Curricular Activities

- Class retreats at St. Albert Parish Church
- Classroom co-curricular activities at Seven Hills/Father Jan School
- Curricular and Co-curricular activities at Seven Hills
- Class/Excel visit to Youville Home or Daycare

Risks associated with walking to events are minimal but could include:

- Being hurt while walking to and from the event.

As a preventative measure, we will instruct students to do the following:

- Walk or run together
- Stay on the sidewalk and cross carefully at all intersections
- Instruct students to stay on designated route
- Dress properly for the conditions

Consent and Authorization:

I have read the above and the risks associated with walking to these activities. I give consent for my child _____ to walk or run to and from the

(Student Name)

activities listed above. In the event of an emergency I authorize staff or supervisors to administer medical attention that the above named student requires and to make any arrangements required for emergency transportation. I assume all responsibility for the costs of such transportation.

Parent Signature _____

Parent Name (Please Print) _____

Date _____





Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

Dear Parents:

Re: Christian Family Living/Human Sexuality Program

As part of the Christian Family Living program, we cover the human sexuality component. It is important to inform all of our parents of the curriculum outcomes.

For these lessons we use a resource called Health and Life Skills Alberta Catholic Schools Human Sexuality Outcomes Grade 4 - 9. This resource has been approved by the Bishops of Alberta and covers, from a Catholic faith perspective, the outcomes for human sexuality from the Alberta Learning Health and Life Skills Program.

More information regarding the details of the program and the audio-video resources used is available in your parent handbook or from your child's teacher, the school principal or Colin Loiselle, our Religious Education & Christian Family Life consultant, at 459-7711 Ext. 140. The lesson plans themselves are available on our Division website at www.gsacrd.ab.ca. On the home page, simply click once on 'Navigation' in the upper right hand corner. A number of lists will appear. At the bottom of the list entitled Parents, you will find the item Parent Resource Library. The Human Sexuality lessons are the first item and are listed by grade level. Simply click on the grade level.

The outcomes at the grade seven level are as follows:

- The student will examine the wonder of the human reproductive process, and recognize how sexual development is unique and diverse. (For this outcome, boys and girls typically receive separate instruction with a same-sex teacher.)
- The student will explore the effects of social influences regarding gender roles and gender equity; e.g. media, culture, and religion.
- The student will examine the influences on personal decision making for responsible sexual behavior; e.g. family, cultural beliefs and religious and social values.
- The student will explore the personal decision making process from a Catholic perspective.
- The student will examine our Christian principle of human dignity and how this calls us to a chaste life.
- The student will explore abstinence as a faithful response to God's call.

Family life/sexuality instruction is presented in the context of our faith tradition. As a class, we review the concept of puberty and all the changes associated with this stage of their life. They will also review the human reproduction system with terms appropriate to their grade level. Students are reassured that each is a unique individual that matures and develops at their own rate. Students will also examine how media can reduce the human person to an object. We also discuss pornography and how it degrades a human person. In order to make good and life-giving choices, students need an informed conscience, which is formed in the light of Sacred Scripture, Gospel values and the teachings of the Church.

Please be informed that the family life/sexuality instruction will start in spring and could continue into June. We recognize that parents are the primary educators and, hence, have the right to exempt their son or daughter from the human sexuality outcomes instruction.

Please fill out the section below for permission or exemption

- ☐ My child will participate in the family life/human sexuality instruction at school.
- ☐ My child will not participate in the family life/human sexuality instruction at school.

Child's Name: _____

Parent Signature: _____



Parent Consent Form
Permission to leave following
June Final Exams



During the final week of classes in June, students are writing their final exams for their core subjects, health & religion. At Vincent J. Maloney Catholic Junior High School, we care about the education and safety of our students. To that end, we require your permission to dismiss your child following his/her exams. If it is your wish that your son/daughter be able to leave school upon completion of his/her exams (10:00 am) during exam week, please print and sign the following form.

I give my son/daughter _____,

permission to leave school following his/her scheduled exams.

Parent/Guardian Name (Please Print)

Parent Signature

If we do not receive a permission form, your child will be expected to stay in study hall until the end of the day. The buses will run as per the normal schedule.

Thank you so much,

Scott Johnson
Principal
Vincent J. Maloney

Lorne Pedersen
Vice Principal
Vincent J. Maloney

VINCENT J. MALONEY CATHOLIC JUNIOR HIGH SCHOOL

INTERNATIONAL BACCALAUREATE PROGRAM CERTIFICATION

OPTIONS CHOICES



2018-19



Every student at VJM is enrolled in the IB Middle Years Program (MYP). Our teachers continue to be trained to implement core philosophies and Approaches to Learning in every subject area. Thus all students benefit from the MYP. Teachers implement the Alberta Program of Studies and integrate elements of the MYP in their teaching.

One of the core beliefs of the MYP is that students benefit from a well-rounded education during the middle years which includes exposure to Language, Fine Arts, Design and Service. Thus a certificate can be achieved by a student if they select complimentary course offerings fulfilling the IB philosophy. A student can achieve an Advanced or Regular certificate at the end of grade nine by successfully meeting the requirements below:

Advanced Certificate Requirements

- A student would choose one option from each of the Language B, Fine Arts and Design groupings every year grade 7 through 9.
- Creation and maintenance of an IB Portfolio.
- Successful completion of the Community Project during the grade nine school year.

Regular Certificate Requirements

- A student would choose a minimum of one option from two out of three of the Language B, Fine Arts and Design groupings every year grade 7 through 9.
- Creation and maintenance of an IB Portfolio.
- Successful completion of the Community Project during the grade nine school year.

Ex: A student chooses French, CTF Foods and Fashion and CTF Sports Med. They would be registered in the Regular Certificate Track because they are choosing options from two of the three required groupings.

Ex: A student chooses French, CTF Robotics and Drama. They would be registered in the Advanced Certificate Route because they are selecting options from all three required groupings.

Ex: A student chooses CTF Foods and Fashion, CTF Sports Med., Art and Band 7. They would be registered in the Regular Certificate Track because they are choosing options from two of the three required groupings.

Ex: A student chooses CTF Robotics, CTF Construction, CTF Sports Medicine and CTF Outdoor Education. They would not qualify for a Certificate Track because they are choosing options from only one of the required grouping.

IB Language B Group - Regular or Advanced French 7

IB Fine Arts Group - Art 7, Band 7, Drama 7, Guitar 7

IB CTF & Design Group - CTF Foods and Fashion 7, CTF Construction and Fabrication 7, CTF Outdoor Education 7, CTF Robotics 7

Complimentary - CTF Sports Med. 7

**OPTION COURSE REGISTRATION 2018-2019
GRADE SEVEN**

PLEASE PRINT

SURNAME: _____ FIRST NAME: _____

PROGRAM SELECTION(Check One ✓)

I.B. CERTIFICATE TRACK _____

OR

I.B. REGULAR TRACK _____

| OPTION CHOICES (Students in the <u>IB Certificate Track</u> must take French and at least one option from the Fine Arts grouping) | CREDIT | INDICATE CHOICE RANK BY NUMBERS (1,2,3,4) | OPTION CHOICES (Students in the <u>IB Regular Track</u> may choose options in any configuration) | CREDIT | INDICATE CHOICE RANK BY NUMBERS (1,2,3,4) |
|--|--------|---|---|--------|---|
| Language B Grouping (required) | | | Language B Grouping | | |
| ADVANCED FRENCH 7 | 1.0 | | ADVANCED FRENCH 7 | 1.0 | |
| REGULAR FRENCH 7 | 1.0 | | REGULAR FRENCH 7 | 1.0 | |
| Fine Arts Grouping (must choose at least one) | | | Fine Arts Grouping | | |
| ART 7 | 0.5 | | ART 7 | 0.5 | |
| BAND 7 | 0.5 | | BAND 7 | 0.5 | |
| DRAMA 7 | 0.5 | | DRAMA 7 | 0.5 | |
| GUITAR 7 | 0.5 | | GUITAR 7 | 0.5 | |
| CTF /Design & Complimentary Grouping (may take one from this group) | | | CTF /Design Grouping & Complimentary | | |
| CTF CONSTRUCTION 7 (IA) | 0.5 | | CTF CONSTRUCTION 7 (IA) | 0.5 | |
| CTF FOODS & FASHIONS 7 | 0.5 | | CTF FOODS & FASHIONS 7 | 0.5 | |
| OUTDOOR EDUCATION 7 | 0.5 | | OUTDOOR EDUCATION 7 | 0.5 | |
| ROBOTICS 7 | 0.5 | | ROBOTICS 7 | 0.5 | |
| SPORTS MEDICINE 7 | 0.5 | | SPORTS MEDICINE 7 | 0.5 | |
| WRITERS INK 7 | 0.5 | | WRITERS INK 7 | 0.5 | |

ANY COMBINATION OF THE ABOVE MUST TOTAL 2.0

WE WILL MAKE EVERY ATTEMPT TO HONOUR ALL REQUESTS. If I am unable to get my preferred choices from the above list I would be willing to take:

1. _____ 2. _____ 3. _____

PARENT/GUARDIAN SIGNATURE _____



Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

REGISTRATION FOR 2018-2019 SCHOOL YEAR

Welcome to Vincent J. Maloney Catholic Junior High School. Thank you for choosing us! We know that the 2018-2019 school year will be one filled with new learning and faith formation in a caring, supportive and vibrant school culture. To allow us to plan for next year we require that you fill out the attached registration package and return it to the school by **Thursday, March 22nd, 2018**. Providing us with detailed information by March 22nd allows us to plan more effectively to meet the needs of our students because it provides the vital information needed for program planning. We look forward to serving your family.

Pre-Registration Procedures:

Note: Students are not officially registered until the following forms are received at the school:

Please complete the following Registration Package:

- ☐ 1. Student Registration Forms
- ☐ 2. Medical Information Form
- ☐ 3. School Division Use of Personal Information Notice
- ☐ 4. Participant Consent Form
- ☐ 5. Learning With Technology: Responsible Use Agreement
- ☐ 6. Student Assault/License to use School Locker Form
- ☐ 7. Off School Boundary – Walk/Run Parent Permission Form
- ☐ 8. Christian Living/Human Sexuality Program Permission Form
- ☐ 9. Permission to leave following Final Exams Form
- ☐ 10. Option Course Registration Form

Please submit all the above forms by March 22nd, 2018

If you have any questions or concerns, please do not hesitate to call (780) 458-1113.

Scott Johnston

Principal

Lorne Pedersen

Vice Principal

Vincent J. Maloney Catholic Junior High School

GRADE 7-9 SUPPLY LIST

2018-2019

Your child will need the following supplies:

- 2.5" Binder or preferred method of organization such as multi-subject accordion file folder, subject notebooks, etc.
 - 1 white eraser
 - 1 – Duo Tang for Phys. Ed. (for Sportfolio)
 - 1 binder for storage of completed units
 - 10 subject dividers
 - 1 package - graph paper
 - 500 lined sheets loose leaf
 - 1 package - unlined pages
 - 1 package of 10 - HB pencils
 - 1 set of felt pens (any size) - no fragrance
 - 1 set of 12 or 24 pencil crayons
 - Gr. 7 & 8 - Calculator c/w solar basic +, -, x, ÷, and square root
 - Gr. 9 - any Scientific Calculator with fraction, trig., square root functions (approx. cost \$10 - \$20)
 - 1 box of kleenex to be stored in classroom and used as needed
 - Strongly recommended- Student Owned Electronic Device that has the following capabilities; keyboard, interactive - flash and java, camera, audio/video recorder and playback, can read PDF files, Wi-Fi enabled, access/use apps (IOS or Android) headphone jack and reasonable battery life.
 - Ex. Chromebook, MacBook, robust tablet
- For more information regarding devices, please see our website-
<http://www.vjm.gsacrd.ab.ca/home/my-learning-my-device>

Art Option - Sketchbook 5 x 7 OR 8 x 10 (white drawing paper), drawing pencils optional (must have HB pencils) & 2 black felt pens. (The sketchbook can be purchased from the art teacher at cost)

Note: Additional supplies may be required for other options. This will be explained on the first day of the option.



Vincent J. Maloney Catholic Junior High School

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PROGRAM FEES & SCHOOL CLOTHING

Registration Fees for the upcoming 2018-19 school year have yet to be finalized by our School District. Once they have been approved by the Board of Trustees you will be notified and they will be posted on SchoolCash Online.

School clothing for the 2018-2019 school year will be available online through Anything Branded. There will be an online store set up for families to purchase Phys. Ed clothing as well as VJM spirit wear. You will be notified once the online store is ready.



VINCENT J. MALONEY CATHOLIC JUNIOR HIGH SCHOOL

Option Course Menu GRADE SEVEN - 2018-19

Our option course menu includes course offering from French Language, Fine Arts, Communication & Technology Foundations (CTF) & Design and Complimentary courses.

The CTF curriculum has five areas of possible study. **Business, Communication, Human Services, Resources and Technology** represent occupational groupings found within industry. These occupational clusters are aligned with the Career and Technology Studies (CTS) occupational clusters as well as the National Occupational Classification. An occupational area is a grouping of courses that focuses on attitudes, skills and knowledge related to specific work areas. The main goals of courses in the CTF cluster is:

CTF and the Cross-curricular Competencies

CTF emphasizes the development of cross-curricular competencies through an exposure to the occupational areas. A cross-curricular competency is an interrelated set of attitudes, skills and knowledge that is drawn upon and applied to a particular context for successful learning and living.

CTF and the Learning Journey

CTF supports a learning journey where students explore interests and passions while developing skills and cross- curricular competencies and making connections to career possibilities and technologies within any combination of the CTS occupational areas. Students work toward a shared goal by creating a product, performance, completing a challenge or service.

Alignment with CTS

CTF supports the transition to the high school CTS program by developing the foundation for students to make reasonable choices as they consider CTS courses. CTF provides students with a strong foundation of attitudes, skills, knowledge and practical experiences related to occupational areas that will assist them in making informed decisions prior to entering the senior high school CTS program. **CTF is NOT a prerequisite for high school CTS.**

NOTE: *Several options are listed below. The availability of option offerings is based upon student enrolment, human and budget resources. Once the options are determined, we will make every attempt to place students in options of their choice but because of the high demand it may be necessary to substitute certain options.*

IB Language B Grouping

| FRENCH 7 (Advanced) | Full Year |
|---|---|
| Advanced French has the same themes as French 7; however, a greater emphasis will be placed on enrichment activities and the development of skills to facilitate students' entrance into high school level French course. Students entering this course should have a good attitude, motivation, interested in improving all components of the French language. Teaching and assignments will be tailored to meet individual needs and interests. | There are no extra fees or materials for French. |

| FRENCH 7 (Regular) | Full Year |
|---|---|
| The goal of this French program is to provide opportunities for students to develop knowledge, skills and attitudes necessary to communicate in French in a variety of real life situations. Each level specifies expectations in four integrated components: communication, culture, language system, and strategies for language learning. Themes include: school, weather, people around us, holidays and celebrations. The course will be complemented to meet the needs and interests of students. | There are no extra fees or materials for French. |

IB Fine Arts Grouping

| ART 7 | Half Year |
|--|---|
| This option allows students to work with a variety of materials to develop their style in: acrylic paints, pen & ink, chalk, oil pastels, tempura paints, sidewalk paints, etc. Students develop their skills through a variety of projects, ongoing individual sketchbooks and get the chance to take part in art contests. | Students are required to have their own sketch book. It can either be purchased from the school or students may acquire it on their own. |

| BAND 7 | Half Year |
|---|---|
| This option allows students to learn a concert band instrument and provides opportunity to perform publicly. Students gain basic music reading skills and develop musicianship through actively participating in class. Young musicians gain appreciation for making music as an ensemble and being an important contributor to a musical team. | Students rent or purchase their own instruments. Semester fees for rentals go toward maintenance, repair & replacement and vary depending on the instrument. The Band Director will help facilitate the rental or purchase process. Students will be responsible for transporting their instrument to and from school; larger instruments are not permitted on the school bus. |

| DRAMA 7 | Half Year |
|--|--|
| <p>Here is your opportunity to be a star as well as a part of what goes on behind the scenes! Learn what it takes to design costumes, masks and make-up, create the set and put together sound and lighting effects. The course will be complemented with theatre sports, movement games, smaller group performances such as Sword Play and of course, the development of your acting skills! Get the opportunity to put your knowledge to the test as a member of the stage crew for an actual VJM production. Self-discipline, imagination, teamwork, and the ability to have fun are all needed!</p> | <p>There are no extra fees for Drama 7.</p> |

| GUITAR 7 | Half Year |
|---|---|
| <p>Sign up and learn to play guitar! This option will introduce students to guitar fundamentals. Students will gain music-reading skills and develop musicianship through active class participation and individual practice. Opportunities for individual and ensemble performance will also be presented.</p> | <p>Students rent or purchase their own acoustic guitars. Students will be responsible for transporting their guitar to and from school; please note they are not permitted on the school bus. (Secure school storage is available) NOTE: There are a limited number of school guitars available. Priority is given to those who can't afford rental or have no way of transporting their guitar between home & school.</p> |

IB CTF & Design Grouping

| CONSTRUCTION 7 (INDUSTRIAL ARTS) CTF - COMMUNICATION TECHNOLOGY | Half Year |
|--|---|
| <p>Students in this course will explore interests and passions while making personal connections to career possibilities and technologies associated with various Career and Technology Foundations (CTF) occupational areas. Students will explore basic fundamentals of safety, shop management, woodworking and fabrication while working through engaging, hands-on challenges. Students will apply project management skills as they are introduced to the design cycle of the International Baccalaureate Middle Years Program (IB MYP). CTF 7 will enable students to participate in hands-on learning experiences and work towards creating real-life products, presentations or services. All projects are adjusted to match student readiness for successful completion.</p> | <p>There may be an additional charge if students choose to build advanced projects. Additional cost is to cover materials or special items needed to complete the project.</p> |

| | |
|---|---|
| FOODS & FASHION 7 CTF - HUMAN SERVICES - COMMUNICATION | Half Year |
| <p>Looking for that creative, inspired, and perfect personal look? Select a project of your choice, at a level that works for you, and create. Students will learn and develop a variety of skills including hand sewing and machine sewing techniques, and apply them to the classroom, but also the world outside of school.</p> <p>Working within a group, students will learn skills and techniques in the kitchen, practice hygiene, examine nutrition, and work with a variety of real life challenges such as budget, allergies, vegetarianism, gluten intolerance, etc. to create amazing food and experiences.</p> | <p>Students will be required to pay an additional fee to cover the cost of their sewing projects. Depending upon the project selected, fees will run between 15 and 50 dollars. This fee will be collected within the first few weeks of classes in September (Term 1) or February (Term 2), after students have made their choice of project. Students will not have to purchase anything for their projects on their own as all projects will be ordered and delivered directly to the school. More information about the sewing and foods projects will be sent home to parents in a letter at the beginning of each semester.</p> |
| OUTDOOR EDUCATION 7 CTF - RESOURCES | Half Year |
| <p>This course is designed to give students an appreciation of the environment and how we interact with it. Participation is mandatory in all activities. The focus of the option will be Endangered Animals & Shelter Building.</p> | <p>There are no extra fees for Outdoor Education 7.</p> |
| ROBOTICS 7 CTF - TECHNOLOGY | Half Year |
| <p>In this course students will design, construct, and build working robots. Robotics 7 allows students to be both creative and independent in their learning while completing various modules. Students will test their problem solving skills in each activity and will be introduced to the basics of computer programming. The designing and building of robots will be done using Lego Mindstorm Education kits.</p> | <p>A \$10.00 fee will be charged to cover costs of Mindstorm kit maintenance.</p> |

Complimentary

| | |
|---|---|
| SPORTS MEDICINE 7 CTF - RESOURCES | Half Year |
| This course is intended to provide learning opportunities for students with career plans in medical and related fields as well as active student athletes. The following topics provide an organizational structure for the course: a) immediate care, prevention, and rehabilitation of athletic injuries, b) basic anatomy and physiology, c) arm injuries and taping. | A \$10.00 fee will be charged to cover costs of taping supplies. |
| WRITERS INK 7 CTF - COMMUNICATION | Half Year |
| <p>Do you love to tell stories, share your opinions and hook people with your imagination? Then Writers Ink. is the option for you! Try a creative writing course where you are the author and you get to pick your own topics. (Use the writing process to plan, write, revise & edit your own fiction or non-fiction.)</p> <p>This option is for students who love to write and would like to publish their work. It will provide an opportunity for students to write for enjoyment, personal growth and to enter writing contests.</p> <p>Students will explore various mediums such as: short stories, newspaper articles, mini-books, poetry, illustrated children's books, etc. They will revise their work in teams, and then send the finished product off to writing contests and magazines in an attempt to win and/or be published.</p> <p>Most projects will be decided on an individual basis depending on interests of students.</p> | There are no extra fees for Writers Ink. Students will either bring a notebook or a Chrome book to class to write. |