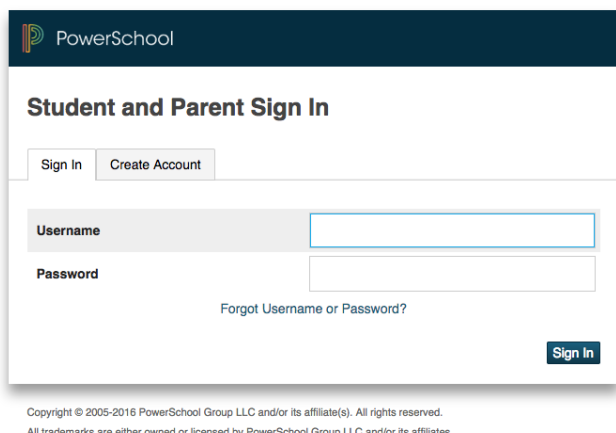


Enrolling your child in an Excel Choice Session

1. Log into the Powerschool Parent Portal



PowerSchool

Student and Parent Sign In

Sign In Create Account

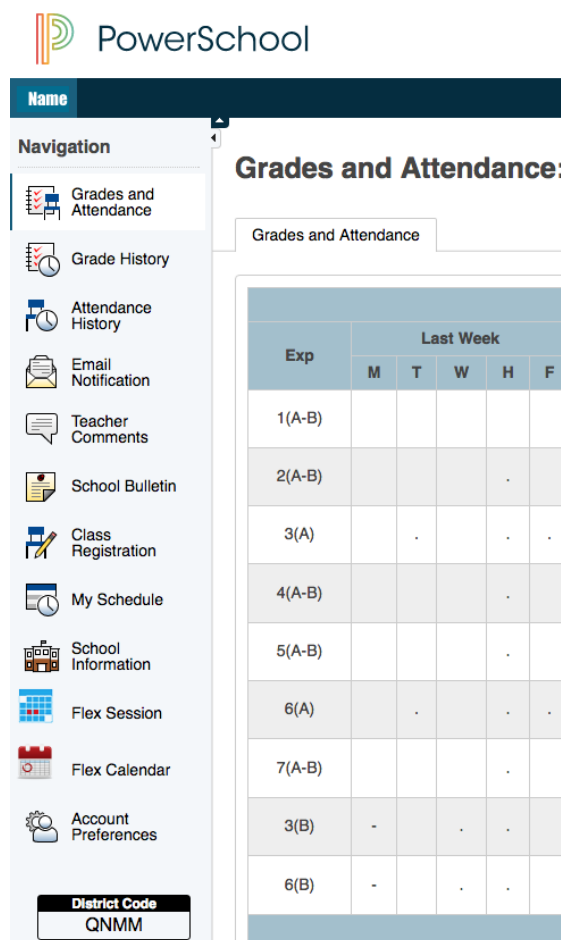
Username

Password

[Forgot Username or Password?](#)

Sign In

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PowerSchool

Name

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Schedule
- School Information
- Flex Session
- Flex Calendar
- Account Preferences

District Code QNMM

Grades and Attendance:

Grades and Attendance

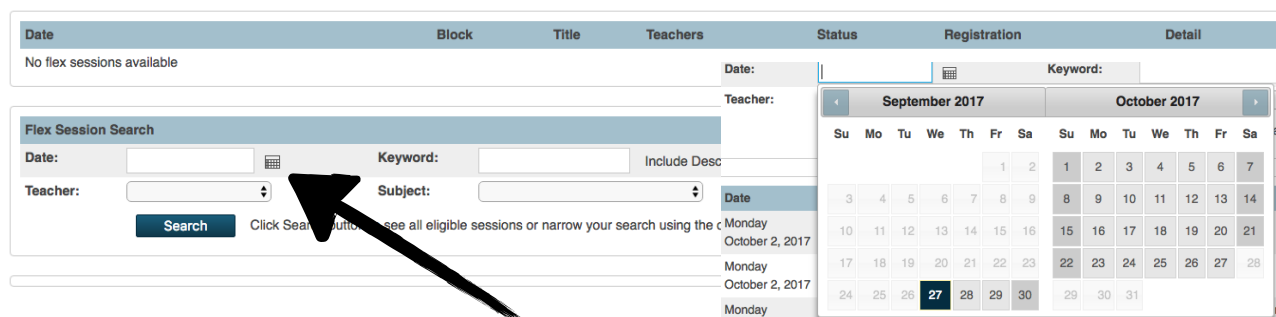
Exp	Last Week				
	M	T	W	H	F
1(A-B)					
2(A-B)					
3(A)					
4(A-B)					
5(A-B)					
6(A)					
7(A-B)					
3(B)	-				
6(B)	-				

2. Down the lefthand side, choose "Flex Session"

From here you can search for sessions by date, teacher or subject. **The most effective search is done by DATE. Excel sessions take place every Monday & Wednesday and most Fridays.**

My Registrations

[Flex History](#)



No flex sessions available

Date: Teacher: Keyword:

Include Desc

Flex Session Search

Date: Keyword:

Teacher: Subject:

Search

Click Search button to see all eligible sessions or narrow your search using the c

September 2017

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

3. Click on the calendar beside the "Date:" open field and then click **Search**
From there you can select the day you wish to register your child for.

To see a description of the session, click “View” under the “Detail” column.

Date	Block	Title	Teachers	Status	Registration	Detail
No flex sessions available						

Flex Session Search

Date:
Keyword:
☐ Include Description

Teacher:
Subject:

Click Search button to see all eligible sessions or narrow your search using the options above.

Date	Block	Title	Teachers	Status	Registration	Detail
Monday October 2, 2017	11:59 AM - 12:30 PM in 161	Relaxation 789	Konrad, Adriene;		Register	View
Monday October 2, 2017	11:59 AM - 12:30 PM in 110	Math Homework Help	Ketsa, Candace;		Register	View
Monday October 2, 2017	11:59 AM - 12:30 PM in 113	WE Team / STUCCO Meeting 789	Radtke, Jodie; Schmode, Cariss		Register	View
Monday October 2, 2017	11:59 AM - 12:30 PM in 164	Economic Spectrum Review/ Social 9 Gr. 9	MacDougall, David;		Register	View
Monday October 2, 2017	11:59 AM - 12:30 PM in 109	7-8-9 Homework Completion Room(109)	Lamer, Greg;		Register	View
Monday October 2, 2017	11:59 AM - 12:30 PM in 131	7-8-9 Practical Exams for CTF Construction(130)	Lamer, Greg; King, James		Register	View
Monday October 2, 2017	11:59 AM - 12:30 PM in 112	French 8, 9	Wilson, Marisa;		Register	View

4. To enrol your child, click on “Register”

A window will pop up that allows you to enter a comment, (optional.) You MUST click **Submit** to finalize registration to that session.

Once you “submit” a registration, it will appear under “My Registrations.”

Students register for Excel sessions each Friday morning for the following week. .

Block	Title	Teachers	Status
11:59 AM - 12:30 PM in 144	Cinnamon Buns/Make/Take/Eat	Grant, Billie-Jo;	

Flex Session Comment

Please input comments (optional) and then click on Submit button to complete your registration.

My Registrations

[Flex History](#)

Date	Block	Title	Teachers	Status	Registration	Detail
Monday October 2, 2017	11:59 AM - 12:30 PM in 110	Math Homework Help	Ketsa, Candace		Drop Registration	View
Wednesday October 4, 2017	11:59 AM - 12:30 PM in 145	Box Drumming 789	Kurschat, Michael		Drop Registration	View

Flex Session Search

Date:
Keyword:
☐ Include Description

Teacher:
Subject:

Click Search button to see all eligible sessions or narrow your search using the options above.