



STUDENT REGISTRATION FORM (K-12)

PLEASE PRINT

The information collected on this registration form is required in order to allow the board, through its administrator to make such decisions as are necessary in order for it to fulfill its obligation to provide a safe and secure environment, to protect the student's rights and to determine eligibility for particular programs and the funding available both under the *School Act* and it's regulations and through the *Charter of Rights and Freedoms*. The information will be made available to employees of the Greater St. Albert Catholic Schools, its authorized agents, and the Board of Trustees, within the scope of their roles and responsibilities, and to individuals working with the children or students in schools and to Alberta Education on a need to know basis. The information will be used for authorized programs and activities that are a part of normal school life. Information on this form is protected under the *Freedom of Information and Protection of Privacy Act*. We realize that there may be occasions where you have concerns relating to the safety of your child with respect to any of the uses of this information. In this case, please contact the school where your child attends.

FOR OFFICE USE ONLY:

A. Registration date: _____ B. School Code: _____ C. Verification Document: _____

D. School Student I.D. number: _____ E. Alberta Education Student I.D. number: _____

School: Text

Religion of parent: ☐ Catholic ☐ Protestant ☐ Other

Religion of child: ☐ Catholic ☐ Protestant ☐ Other

If Catholic, enter name of parish _____ and indicate
Sacraments student has celebrated by checking all that apply:

☐ Baptism ☐ Reconciliation ☐ Eucharist ☐ Confirmation

Legal Last name: _____

Legal Given Names: _____

Preferred Name: _____

Birth date: _____
(mm/dd/yyyy)

Grade: _____ Gender: _____

Student Also Known As: (if different from above)

Last Name: _____

Student Current Mailing Address:

Box/Apt. number: _____

Street Address: _____

City/Town: _____

Province: _____ Postal Code: _____

Home phone number: _____

Student Physical Address: (if different from above)

Street Address/Box/Apt. number: _____

City/Town: _____

Province: _____ Postal Code: _____

Rural Legal Land Description _____

Contact Information:

Contact Name: _____ Relationship: _____

Home phone: _____ Wk: _____ Cell: _____

Address: _____
(if different from student)

City: _____ Postal Code: _____

Email Address: _____

Resides with: ____ Yes ____ No

Receives Correspondence: ____ Yes ____ No

Contact Name: _____ Relationship: _____

Home phone: _____ Wk: _____ Cell: _____

Address: _____
(if different from student)

City: _____ Postal Code: _____

Email Address: _____

Resides with: ____ Yes ____ No

Receives Correspondence: ____ Yes ____ No

Emergency Contact Name: _____

Relationship: _____

Home phone: _____ Wk: _____ Cell: _____

Emergency Alternate Name: _____ Relationship: _____

Home phone: _____ Wk: _____ Cell: _____

***Please note babysitter or daycare if different from emergency number.**

Babysitter/Daycare Name: _____

Home phone: _____ Wk: _____ Cell: _____

Medical /Emergency Information:

Please identify any serious medical concerns: _____

Is this student on any medication which school personnel should be made aware of? ☐ Yes ☐ No

If yes, please complete the Medical Information form at this school.

In the event of an Emergency the school will contact the appropriate medical personnel**First Nations, Metis, Inuit:**

Alberta Education provides additional funding to school districts based on the number of self-identified Aboriginal students. This funding is used to develop programs and resources to enhance supports for education. The self-identification information will be used to support your child's success in learning.

Self-Identification: When declaring your status, one of the boxes below must be checked, we invite you to self-identify by the following categories:

☐ Status Indian/First Nations ☐ Non-Status Indian/First Nations ☐ Métis ☐ Inuit ☐ Do not wish to self-identify

Alberta Education is collecting this personal information pursuant to section 33(c) of the FOIP Act as the information relates directly to and is necessary to meet Ministry mandates and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal learner success. Alberta school boards are also collecting this information pursuant same section in conjunction with section 2(1)(t) of the Student Record Regulation for the same purposes.

Francophone Education Eligibility: - Alberta Education requirement, please complete:

The exercise of Francophone eligibility rights refers to instruction in a Francophone school, NOT a French Immersion school. According to the *School Act* and Section 23 of the *Canadian Charter of Rights and Freedoms*, a student is eligible for instruction in a Francophone school if at least one parent is a Canadian citizen and one of the following three conditions exists:

- Either parent's first language learned and still understood is French, **or**
- Either parent has received their primary school instruction in Canada, in French, **or**
- One or more of the parent's children has received or is receiving primary or secondary instruction in French in Canada

According to the criteria above as set out in the *Canadian Charter of Rights and Freedoms*, are you eligible to have your child receive a French first language (Francophone) education? ☐ Yes ☐ No ☐ Do not know

If yes, do you wish to exercise your right to have your child receive a French first language (Francophone) education? ☐ Yes ☐ No

Citizenship or Immigrant Status:

Is the student a Canadian citizen? ☐ Yes ☐ No

If no, please check one of the following:

- ☐ Permanent Resident/Landed Immigrant
- ☐ Child of a Canadian Citizen
- ☐ Child or step-child of an individual lawfully admitted to Canada for permanent or temporary residence.
- ☐ Student Authorization – Study permit – Visa Number: _____ Expiry Date: _____

Note: Student Authorization - subject to foreign fees.

Options of Acceptable Documentation: Birth Certificate (Canadian), Valid Passport (Canadian), Alberta Government Identification Card Immigration Papers (including Refugee), Treaty Card (Number), Permanent Resident Card, Temporary Resident Papers, Legal Guardianship (Court Order), Valid Parent's Work or Study Permit, Parent's Citizenship.

Student registration cannot be completed without a copy of a legal document from one of the above ten options that provides proof of legal name, age and citizenship or immigration status.

Note: If a parenting order or any other legal document governing the access, custody, contact, protection or guardianship of your child exists, a copy must be provided for the student record. Legal Name of Document _____ Provided: ☐ Yes ☐ No

English as Second Language (ESL) Eligibility:

My child was born in Canada _____ My child was born outside of Canada _____

If your child was born outside of Canada. Please indicate country of birth: _____

What was your child's first language spoken English or Other: _____

What is your child's primary language spoken in the home (Please specify): _____

Other Children	Name	Date of Birth Year Month Day	School
1 st Child			
2 nd Child			

Previous School: (If applicable)

Last School Attended		Last Grade	
Mailing Address		Phone Number	
Town/City		Postal Code	

Program Selection:

☐ Regular English Program ☐ French Immersion Program

Kindergarten Programs:

Kindergarten program options vary by school. Please contact school for availability and clarification on programs.

Has the child previously attended Kindergarten? ☐ Within Alberta ☐ Outside of Alberta

Program Selection: Please check one of the following

Half Day: ☐ AM ☐ PM (475 hours, no additional fees apply) Full Day: ☐ Alternate Days (475 hours)

☐ Everyday (950 hours, additional fees apply) Fee Commitment form must be completed and submitted to school

Progressive: Select Schools Only (617.5 hours, additional fees apply) Fee Commitment form must be completed and submitted to schools.

Canadian Anti-Spam Legislation (CASL) came into effect July 1, 2014. This legislation **DOES NOT IMPACT** regular messages sent from the Schools or the District for informational purposes (e.g. notice of a community meeting or a student's progress, etc.). These emails will continue to be sent to Greater St Albert Catholic School families.

The legislation does require schools to obtain consent for "commercial electronic messages" (CEM) that involves any activity associated with the sale or purchase of goods or services (whether for profit or not), including events like fundraising alerts and volunteer recruitment for same, yearbook sales, sales of student photos, and school newsletters that contain commercial information. By your indication below, you are providing express consent to receive these types of messages from Greater St. Albert Catholic Schools. Options to unsubscribe are available in each communication of this nature and can be exercised at any time.

As per the checked confirmation below, please provide your consent (or not) for the purposes of receiving commercial electronic messages (outlined above).

Parent/Guardian 1: ☐ YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools
 ☐ NO, I do not consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

Parent/Guardian 2: ☐ YES, I consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools
 ☐ NO, I do not consent to receiving such emails (CEMs) from Greater St. Albert Catholic Schools

For questions regarding your consent, contact the Secretary Treasurer @ dschlag@gsacrd.ab.ca ; 6 St. Vital Avenue, St. Albert, AB T8N 1K2

"NOTICE TO PARENT OR GUARDIAN OF RELIGIOUS PERMEATION"

"The Alberta Human Rights Act requires a school board to give notice to a parent or guardian when courses of study, educational programs, instructional materials, instruction or exercises include subject matter that deals primarily and explicitly with religion."

All of the schools in the St. Albert Ward are Catholic Separate Schools, for which the essential purpose is to fully permeate Catholic theology, philosophy, practices and beliefs, the principles of the Gospel, and teachings of the Catholic Church, in all aspects of school life, including in the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises.

Every course of study and educational program, all instructional materials, instruction and exercises, will at all times include subject matter that deals primarily with faith and /or Catholic religion.

Greater St. Albert Catholic Schools accepts students of all faiths as per the following acknowledgement:

*I hereby acknowledge and accept the values and philosophies exemplified in a Catholic school. I agree that my child will participate in the prayer life, religious education programs, and other instructional opportunities in which ethical and moral standards are taught. Additionally, if my religion is other than Catholic, I am aware that my child is being admitted to this school as a **non-resident** student and that the District accepts the shared responsibility for my child's education until such time as he/she is no longer enrolled.*

I declare that the information provided on this registration form, which is a legal document, is accurate and complete to the best of my knowledge and belief. I have read and am aware of the religious permeation in District Schools and agree to notify the school of any changes to the information on this form.

Signature: _____ Date: _____

Parent/Legal Guardian or Independent Student

If you have any questions or concerns regarding the collection of this information, please contact the principal of the school.

Faith in Our Students

Passion • Relationships • Commitment • Hope • Innovation • Excellence

MEDICAL INFORMATION
(OFFICE USE ONLY)

Section 2(1)(p) of the Student Record Regulation any health information the parent of a student or the student wishes to be placed on the student record.

Student's Name: _____

Age: _____ *Grade:* _____ *Gender:* _____

Parents' Names: _____

Home Telephone: _____

Work Telephone: _____

Cell Telephone: _____

Emergency Telephone: _____

Doctors Name & Telephone: _____

Alberta Health Care #: _____

(This information is optional and will only be used for obtaining emergency medical care.)

Are you currently a participant in the "No Child Without" program? (MedicAlert)

No Yes If yes please explain medical conditions:

Other Medical Conditions:

Procedure in Case of Emergency:

I voluntarily consent to St. Albert Catholic Schools using my/my child's photograph, name and medical information in the school staff room as well the school would create a small card for our supervisors to carry when they are on supervision. By signing this consent form below, I am stating that I understand the purpose for using my/my child's information is for all staff to be aware of his/her medicals concerns.

Parent/Legal Guardian Signature

Date



Greater St. Albert
Catholic Schools

Greater St. Albert Roman Catholic Separate School District No. 734

6 St. Vital Avenue, St. Albert, AB T8N 1K2

Telephone (780) 459-7711

Fax (780) 458-3213

www.gsacrd.ab.ca

School District Use of Personal Information Notice

On September 1, 1998, the Greater St. Albert Roman Catholic Separate School District No.734 is required to act in accordance with the Freedom of Information and Protection of Privacy Act (FOIP) which sets out standards as to the collection, use and disclosure of personal information.

The following are examples of how personal information may be used for school related activities and are not intended as an all-inclusive list. These activities form a vital part of a healthy and functioning school and the participation of all students in these activities is viewed as an important part of every student's education.

1. *The use of a student's photograph/image taken by a school photographer for school-related purposes including report cards, student records, Rolodex cards, Image CD-Rom disks, student identification cards, school library cards, school yearbooks, recognition, composites, display at school sites, school newsletters, emergency, medical, legal, law enforcement and/or matters relating to safety and security.*
2. *The release of a student's name, school, grade, academic information for the identification of assigned classroom or teacher in a school, use for class photos, collection of resources, recognition of birthdays, achievement in academics, athletics, or community involvement, honour roll, graduation ceremonies, scholarships, or other awards within the school or school board.*
3. *The use of a student's name, address, telephone number, school, program, grade, parent's name and related contact information for the provision of transportation services.*
4. *The use of a student's name telephone number, school, grade, parent's name and related contact information for the purpose of taking attendance, emergencies, fieldtrips, planning and/or other school sponsored activities.*
5. *The use of a student's name, school, grade, photo, academic information and/or written material for the school newsletter, yearbook and/or other school publications.*
6. *The use of a student's name, school, grade and/or photo for athletic events, fine arts productions, presentations, fairs celebrations and/or other school sponsored activities.*
7. *The use of a student's photograph, video tape, audio tape and/or interview by the school District personnel or activities held outside of the school.*
8. *The use of a student's name, address, telephone number, school, program, grade, parent's name and related contact information for the purpose of satisfaction surveys.*
9. *The use of a student's name for individual class, club, team and/or group photos/videos/images taken at school sponsored activities for display in the school.*
10. *The use of a student's photo/video/images taken by school District personnel of classroom or other school sponsored activities held within the school for educational purposes.*
11. *The use of a student's name, photo/image, birth date, parent's name, telephone number, address and any student health and/or relevant personal information to assist authorized individuals in responding to emergency situations relating to safety and security, for law enforcement purposes and other legal requirements, and to assist who have severe or life-threatening medical or other conditions.*

Note: *When the use of a student's name, photos and/or videos by the school board, media or to other outside organizations, where individual students are identified or interviewed and the material will be used outside of the school District, a separate and specific consent is required. Events that are open to the general public, are considered public events, Greater St. Albert Catholic Schools cannot control or prevent the further distribution or use of photos, videos, images or other personal information by those who attend.*

*Written consent for your child to participate in these activities is **not** being requested. On occasions there may be concerns with uses of this information, if this is the case, please contact the school principal where your child attends to discuss your concerns. This notice remains valid for the current school year if you have any questions regarding the Freedom of Information and Protection of Privacy Act, please contact the Coordinator, 6 St. Vital Ave, St. Albert, 459-7711.*

Faith in Our Students

PASSION • RELATIONSHIPS • COMMITMENT • HOPE • INNOVATION • EXCELLENCE

Participant Consent Form

Student Name: _____

Parent Initials: _____

Opportunities sometimes arise for Greater St. Albert Catholic Schools to spotlight and promote schools in the district in displays/publications (newspapers, brochures, videos, television, school/district calendars, billboards, slide shows, workshops, presentations, or other publication venues) With your permission, your child may be photographed, videotaped, audio taped, or interviewed during the school year at various school sponsored events.

The school district and or individual schools are sometime contacted by the media to do feature stories about a specific school, program, student activity, award, or educational topic. The media may wish to collect, use and reproduce your child's personal information in the form of an interview, photograph, digital image, video tape, audio tape or a likeness. By signing these consents below, I am stating that I understand the purpose, for which my/my child's information will be used.

A. Consent for: Collection, Use and Disclosure of Personal Information by Greater St. Albert Catholic Schools

I hereby give Greater St. Albert Catholic Schools permission to photograph, video tape, audio tape and/or interview my child and post this personal information to district websites and classroom websites. Please be advised that in the context of ordinary internet use, your child's posted personal information and work can be copied, altered, or moved to another site by anyone who visits these websites.

Signature of Parent/Legal Guardian

Signature of Student
If 18 years or older, or independent student

B. Consent for: Collection, Use and Disclosure of Creative Works by Greater St. Albert Catholic Schools

I hereby give Greater St. Albert Catholic Schools permission to use, publish, display and copyright any artwork, written material or creative work created or authorized by my child through school activities. I understand that this material or creative work may be used by Greater St. Albert Catholic Schools in district or school displays, publications, websites, other electronic media and advertising or promotional materials. I understand that my child may be identified as the author by first and last name and by grade.

Signature of Parent/Legal Guardian

Signature of Student
If 18 years or older, or independent student

C. Consent for: Collection, Use and Disclosure to the Media and Outside Organizations

I hereby give Greater St. Albert Catholic Schools permission to permit media and outside organizations to display creative work(s), to film, photograph, videotape, video conferencing, or make an audio or digital recording and/or interview my child for non-public events for use outside the school community, while he/she is under the supervision of Greater St. Albert Catholic Schools. I understand that this means that a creative work(s), photograph(s), videotape(s), video conference (s audio or digital recording(s) and/or interview(s), or likeness of my child may be collected, used, reproduced and broadcast by media or outside organizations.

Signature of Parent/Legal Guardian

Signature of Student
If 18 years or older, or independent student

D. Consent for: Disclosure of Personal Information to the School Council

I hereby give Greater St. Albert Catholic Schools permission to make available parent/guardian name, address, telephone and email address to the School Council for contact purposes. School Councils represent the parents and engages in activities of the school.

Signature of Parent/Legal Guardian

Signature of Student
If 18 years or older, or independent student

E. Consent for: Disclosure of Personal Information to the Local Parishes

I hereby give Greater St. Albert Catholic Schools permission to make available the student name and faith information to the local parishes for the purpose of supporting the student's spiritual development.

Signature of Parent/Legal Guardian

Signature of Student
If 18 years or older, or independent student

Return form to school



Greater St. Albert Catholic Schools

Learning with Technology: Responsible Use Agreement

Christian Citizenship in a Digital World

In today's connected world, technology is essential for learning. Greater St. Albert Catholic Schools supports effective and innovative uses of technology for each and every student. This support includes a commitment to providing anytime/anywhere learning opportunities and to teach students to be Christian citizens in a digital world.

Using technology to enhance learning comes with the responsibility to use it in a manner that fosters Christ-centred citizenship. As a Catholic school district it is our goal to ensure that the use of technology contributes positively to the learning environment and to the community. Students must become aware of the benefits and the risks associated with digital interactions and ultimately make decisions about using technology responsibly, keeping themselves safe online and respecting others in all interactions, whether using district-owned or personal devices.

Student Responsibilities

It is expected that students comply with District standards for the responsible use of technology and honour the expectations set by their school and their teachers. This means that students, whether using district-owned or personal devices, accessing district or non-district networks, must:

- Use public interactive websites in a safe manner and pay particular attention to guarding privacy, protecting identity (by not posting personal information), demonstrating etiquette, and communicating in a respectful, kind and compassionate manner.
- NOT submit, post, publish, send or display obscene, profane, threatening, illegal and/or other inappropriate material on their devices, school-owned devices or on the internet.
- NOT photograph or videotape others (students or staff) without their consent.
- NOT attempt to access data or programs contained on systems without authorization or consent.
- NOT read another user's e-mail unless authorized to do so by the owner of the e-mail account.
- Agree to keeping personal passwords private and confidential.
- Agree to take precautionary measures to protect personally-owned device(s) from unauthorized access.
- Adhere to copyright laws regarding the duplication or replication of other people's work.
- REPORT instances of inappropriate, objectionable and/or offensive material to a teacher or supervisor.

Security and Supervision

Digital storage areas are treated like school lockers. District network administrators may review files and communications to maintain system integrity and to ensure responsible use. Users should not expect that files and communications stored on District servers are private. Technology resources, including bandwidth, file space, and printers are for educational purposes.

Students will be held accountable for any deliberate attempt to circumvent District technology security and supervision. A security problem on the network must be reported. Students who bring their own devices to school do so at their own risk. The school and District do not accept responsibility for their safekeeping, maintenance, loss or any damage that may result.

Responsible Use Acknowledgement

MINOR STUDENT - 17 YEARS OR YOUNGER

Student Name (please print): _____

School: _____ Grade: _____ Teacher: _____

As the parent or legal guardian of the minor student named above, I have read and reviewed with my child the Greater St. Albert Catholic Schools Responsible Use of Technology Agreement. I understand that the use of technology is for educational purposes and the District, along with my role as a parent, will strive to teach students to be Christian citizens in a digital world. I understand that it is impossible to restrict access to all controversial materials or sites or for the school to control the information my child may post on a public site. I further recognize that if my child does not demonstrate responsible and appropriate use of technology, he/she may be disciplined. I will not hold the Greater St. Albert Catholic Schools responsible for materials my child may acquire or information my child may disseminate using technology.

Signature: _____ Date: _____
Parent/Legal Guardian

INDEPENDENT STUDENT - 18 YEARS OR OLDER

I have read and understand the Greater St. Albert Catholic Schools Responsible Use of Technology Agreement. I understand that the use of technology is for educational purposes. I agree to use technology in a manner that demonstrates Christian-citizenship in a digital world. I understand that it is impossible to restrict access to all controversial materials or sites or for the school to control the information I may post on a public site. I further recognize that if I do not demonstrate responsible and appropriate use of technology, I may be disciplined. I will not hold the Greater St. Albert Catholic Schools responsible for materials I may acquire or information I may disseminate using technology.

Student Name (please print): _____ Grade: _____

Signature: _____ Date: _____
Independent Student



Greater St. Albert Catholic Schools
Faith in Our Students

FOR MORE INFORMATION:

6 St. Vital Ave, St. Albert, T8N 1K2
Phone: (780) 459-7711 Fax: (780) 458-3213
www.gsacrd.ab.ca @GSACRD /gsacrd

IMPORTANT NOTICE

TO: ALL ST. ALBERT STUDENTS IN *JUNIOR AND SENIOR* HIGH SCHOOLS




TOPIC: "FROSHING" – ASSAULT AND ABDUCTION

BE ADVISED that all schools in St. Albert are promoting a "Zero tolerance for froshing."

Greater St. Albert Catholic Schools' Administrative Procedure 351 states:

The Division believes that froshing is an abusive and humiliating activity, and expects that students will neither initiate, participate, nor encourage froshing. The Division supports the concept of schools organizing supervised, welcoming activities that engender a sense of belonging for all students.

BE ADVISED that all students involved in the activity of assault or abduction (froshing) may be:

-  Suspended from school for a period of up to five school days;
-  Expelled from school and division; and/or
-  Subject to a criminal charge.

I hereby acknowledge that I have read and understand the above information and notification.

Name of Student: _____

Signature of Student: _____ **Date:** _____

LICENSE TO USE SCHOOL LOCKER

This document, when executed by the principal of Vincent J. Maloney Catholic Junior High School and _____ (name of student), constitutes a license granted by the school to the said student to use an assigned locker during the school year subject to the right of the principal to terminate this license for any reason that the principal considers reasonable. The granting of this license does not confer any property right or interest in the locker to the student, and the student acknowledges that the locker is subject to search at any time without notification to the student by any personnel associated with the school or by persons representing other authorities. If necessary in order to effect such searches, such persons have full authority to remove any locks by any means required to gain access to the locker. The Board of Trustees has entered into a protocol which permits police searches of lockers in accordance with that protocol and attached hereto is a notice describing, in summary, the effect of that protocol.

By signing this license to use the locker, the student agrees to be bound by all the rules of the schools and the board respecting use of lockers and respecting contraband or prohibited items.

Date: _____



PRINCIPAL SIGNATURE

STUDENT SIGNATURE



Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

2015/2016

Re: Permission for Walk/Run to Activities off School Property

Dear Parents/Guardians,

During the course of the school year, there are a number of events that will require students to walk or run to and from school to participate in the activity. These are curricular and co-curricular events. Information related to Physical Education events and routes used will be provided by the Phys. Ed. Department at the beginning of the year by the Phys. Ed. Department. Dates of Masses and other curricular events offsite will be provided at a later date.

Physical Education

- Terry Fox Run and training for Terry Fox Run (includes runs to Lacombe Park Lake, along the River Valley trails and to the St. Albert Grain Elevators)
- School and District Track and Field Meets at Fowler Field
- Phys. Ed. Activities/Training at Seven Hills

Religious Education

- School Masses at St. Albert Parish Church
- Grade 9 Farewell Preparation at St. Albert Parish Church (may involve some students in grade 7 and 8.)

Curricular Activities

- Class/grade level retreats at St. Albert Parish Church
- Classroom co-curricular activities at Seven Hills/Father Jan School

Risks associated with walking to events are minimal but could include:

- Being hurt while walking to and from the event.

As a preventative measure, we will instruct students to do the following:

- Walk or run together
- Stay on the sidewalk and cross carefully at all intersections
- Instruct students to stay on designated route
- Dress properly for the conditions

Consent and Authorization:

I have read the above and the risks associated with participating in these activities. I hereby give consent for my child _____ to participate in **all** the
(Student Name)

activities listed above. In the event of an emergency I authorize staff or supervisors to administer medical attention that the above named student requires and to make any arrangements required for emergency transportation. I assume all responsibility for the costs of such transportation.

Parent Signature _____

Parent Name (Please Print) _____

Date _____





Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

VINCENT J. MALONEY CATHOLIC JUNIOR HIGH SCHOOL INTERNATIONAL BACCALAUREATE PROGRAM CERTIFICATION OPTIONS CHOICES

2015-16

The Middle Years International Baccalaureate Programme is designed to increase students' awareness of their own learning, to develop globally aware citizens and to increase their intercultural awareness. The IB program provides a philosophy that is added to our Alberta curriculum. **Each student in the school** receives an exciting educational program and is exposed to the content, aims and objectives of the IBMYP program at Vincent J. Maloney Catholic Junior High School.

The International Baccalaureate Organization maintains strict standards with regards to the awarding of an MYP certificate. At V.J.M. students have the choice of two program tracks within the I.B. Program. The I.B. Regular Track and the I.B. Certificate Track.

In the **I.B. Regular Track** students take all core subjects and may choose any options in any configuration. Students will maintain a student portfolio and service logbook.

In the **I.B. Certificate Track** students must choose Language B(French or any other second language that may be offered), and one course in the Arts in each year. The Arts are broken into two areas, performing, (drama, band, guitar.) and visual, (art). It is important that students receive a balance of performing and visual arts. This will be tracked through the student portfolio. Students are expected to achieve a final grading of 60% or better in each subject, maintain their student portfolio and service logbooks, complete the designated amount of community and service hours and complete the community project in grade nine.

NOTE: *Several options are listed below. The availability of option offerings is based upon student enrolment, human and budget resources. Once the options are determined, we will make every attempt to place students in options of their choice but because of the high demand it may be necessary to substitute certain options.*

**OPTION COURSE REGISTRATION 2015-2016
GRADE SEVEN**

PLEASE PRINT

SURNAME: _____ FIRST NAME: _____

PROGRAM SELECTION(Check One ✓)

I.B. CERTIFICATE TRACK _____

I.B. REGULAR TRACK _____

WE WILL MAKE EVERY ATTEMPT TO HONOUR ALL REQUESTS. If I am unable to get my preferred

OPTION CHOICES (Students in the <u>IB Certificate Track</u> must take French and at least one option from the Fine Arts grouping)	CREDIT	INDICATE CHOICE RANK BY NUMBERS (1,2,3,4)	OPTION CHOICES (Students in the <u>IB Regular Track</u> may choose options in any configuration)	CREDIT	INDICATE CHOICE RANK BY NUMBERS (1,2,3,4)
Language B Grouping (required)			Language B Grouping		
ADVANCED FRENCH 7	1.0		ADVANCED FRENCH 7	1.0	
Basic Romance Languages - French and Italian	1.0		Basic Romance Languages - French and Italian	1.0	
Fine Arts Grouping (must choose at least one)			Fine Arts Grouping		
ART 7	0.5		ART 7	0.5	
BAND 7	0.5		BAND 7	0.5	
DRAMA 7	0.5		DRAMA 7	0.5	
GUITAR 7	0.5		GUITAR 7	0.5	
Design Grouping (may take one from this group)			Design Grouping		
HOME ECONOMICS 7	0.5		HOME ECONOMICS 7	0.5	
INDUSTRIAL ARTS 7	0.5		INDUSTRIAL ARTS 7	0.5	
OUTDOOR EDUCATION 7	0.5		OUTDOOR EDUCATION 7	0.5	
ROBOTICS 7	0.5		ROBOTICS 7	0.5	
SPORTS MEDICINE 7	0.5		SPORTS MEDICINE 7	0.5	
ANY COMBINATION OF THE ABOVE MUST TOTAL 2.0			ANY COMBINATION OF THE ABOVE MUST TOTAL 2.0		

choices from the above list I would be willing to take:

1. _____ 2. _____ 3. _____

PARENT/GUARDIAN SIGNATURE _____



Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

PROGRAM FEES 2015-2016

Name of Student _____

Parent _____

School based fees for the 2015-2016 school year for Vincent J. Maloney Catholic Junior High have been set after consultation with our School Council and Staff.

COMPULSORY FEES:

Learning Resource Fee (District Fee)	\$ 70.00
School Learning Resource Fee	\$ 35.00
Technology Fee	\$ 15.00
Option Fee (Standard)	\$ 25.00
Student Activities Fee.	\$ 20.00
Agenda.	\$ 9.00
Locker Rental Fee.	\$ 2.00

TOTAL COMPULSORY FEES. \$176.00

YEARBOOK FEES:

Yearbook - Although optional-HIGHLY recommended \$ 30.00 \$ _____. ____

TOTAL COMPULSORY AND YEARBOOK FEES \$ _____. ____

☐ Payment enclosed

☐ Paying via School Cash

Compulsory & Yearbook Fees due no later than *September 1, 2015*

Clothing Orders & Payment due no later than *May 14, 2015*

Cheques payable to Vincent J. Maloney School

Payments can also be made online at <https://schoolcashonline.com>

***NOTE: A \$10.00 fee will be charged on all NSF cheques.
Some options may require additional fees as noted in descriptions*

FOR OFFICE USE ONLY:

AMOUNT RECEIVED _____ CHEQUE _____ CASH _____ DATE _____ 2015-2016

RECEIVED FROM _____ RECEIVED BY _____

EXPLANATION OF FEES

- **COMPULSORY & YEARBOOK FEES** – *Payment must be received, either by cheque or on-line, prior to September 1st, 2015.*
- **LEARNING RESOURCE FEE: (Division)**
These fees are set by the Board of Trustees and help offset the cost of textbooks and photocopying.
- **YEARBOOK FEE:**
A high quality hard cover book of memories, which is optional but recommended.
- **CLOTHING FEE** – *Payment must be received, either by cheque or on-line, prior to May 14, 2015.* The school offers high quality clothing suitable for participation in Physical Education classes. Physical Education clothing is mandatory. Spirit Wear clothing is optional.
- **LEARNING RESOURCE FEE: (School)**
This fee is to offset some of the cost of handouts the students receive throughout the year and other consumable learning resources.
- **TECHNOLOGY FEE:**
This fee is used to offset the cost of student use of printers, the Internet and other computer related costs.
- **OPTION COURSE FEE:**
Each option course is allotted a portion of this fee to offset basic operating expenses. Additional fees and supplies may be required due to the nature of the complementary course. Please be aware of additional fees when making a course selection.
- **STUDENTS' ACTIVITIES FEE:**
This fee will fund the students' activities, such as dances and guest speakers for assemblies.

Vincent J. Maloney School

Clothing Order Form

PLEASE RETURN ORDER FORM AND SUBMIT PAYMENT, BY CHEQUE OR ONLINE, PRIOR TO MAY 14, 2015.

Note: Students are required to wear V.J.M. T-Shirts and shorts for Physical Education. Physical Education clothing order forms will also be available at the beginning of the school year for late orders. There will be one additional clothing order placed in September for October delivery.

Physical Education Clothing (Mandatory)

Item	Quantity	Size	Total
T-Shirt (Cotton) & Shorts \$27.25 (Set) T-Shirt Grey Youth L, XL Adult S, M, L, XL, XXL Shorts Navy Youth L, XL Adult S, M, L, XL, XXL		T-shirt- ____ Shorts- ____	
T-Shirt \$10.00 GREY Youth L, XL Adult S, M, L, XL, XXL			
Shorts \$20.00 NAVY Youth L, XL Adult S, M, L, XL			

Spirit Wear Clothing (Optional)

Item	Quantity	Size	Total
RUSSELL Hoodie NAVY School logo screened on the chest Adult S, M, L, XL, \$40.00 Youth L, XL \$36.00			
RUSSELL Sweat Pants NAVY School logo screened on the LEFT LEG Adult S, M, L, XL \$36.00 Youth L, XL \$29.00			
Dri-Fit Gym T-Shirt NAVY ____ WHITE ____ Youth L, XL Adult S, M, L, XL \$18.00			
SLEEVELESS Dri-Fit Gym Shirt NAVY ____ WHITE ____ Men (crew-neck) Women (v-neck) Youth L, XL Adult XS, S, M, L, XL \$18.00		----- M or W (circle)	

Child's Name: _____

Phone: _____

Date: _____

TOTAL

\$ _____

☐ Payment enclosed

☐ Paying via School Cash



Vincent J. Maloney Catholic Junior High School

20 Mont Clare Place • St. Albert, Alberta T8N 1K9 • (780) 458-1113 • Fax (780) 458-6261 • www.vjm.gsacrd.ab.ca

REGISTRATION FOR 2015/16 SCHOOL YEAR GRADE SEVEN PACKAGE

Welcome to Vincent J. Maloney Catholic Junior High School. Thank you for choosing us! We know that the 2015/16 school year will be one filled with new learning and faith formation in a caring, supportive and vibrant school culture. To allow us to plan for next year we require that you fill out the attached registration package and return it to the school by **Wednesday, March 25th, 2015**. Providing us with detailed information by March 25th allows us to plan more effectively to meet the needs of our students because it provides the vital information needed for program planning. We look forward to serving your family.

Pre-Registration Procedures:

Note: Students are not officially registered until the following forms are received at the school:

Please complete the following Grade 7 Registration Package:

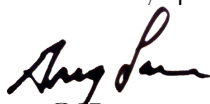
- ☐ 1. Student Registration Form
- ☐ 2. Medical Information Form
- ☐ 3. School Division Use of Personal Information Notice
- ☐ 4. Participant Consent Form
- ☐ 5. Technology Appropriate Use Requirement & Acknowledgement
- ☐ 6. Student Assault/License to use School Locker Form
- ☐ 7. Off School Boundary – Walk/Run Parent Permission Form
- ☐ 8. Option Course Registration Form
- ☐ 9. Program Fees Form – **(with separate payment attached or completed online)**
- ☐ 10. Clothing Order Form – **(with separate payment attached or payment online)**


Please submit the above forms along with payment for the following:

- Physical Education Clothing due **May 14th, 2015**
- Compulsory & Yearbook Fees dated no later than **September 1st, 2015**.

Note: *There is a \$10.00 charge for NSF Cheques.*

If you have any questions or concerns, please do not hesitate to call (780) 458-1113.


G. Lamer
Principal


L. Pedersen
Vice-Principal



Vincent J. Maloney Catholic Junior High School

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March 2015

Dear Parents/Guardians,

*A Parent Orientation evening will be held **in September (date TBD)** to give an overview of the curriculum, a typical day in junior high and expectations with respect to student conduct and evaluation.*

*The Gazette will publish school-opening information in the latter part of August. The first day of classes for students is **Monday, August 31st, 2015**.*

Questions regarding bus passes and routes may be directed to the Division's Transportation Department at (780) 459-7711.

*On **Monday, August 31st, 2015** students will be expected to bring the school's required supplies (see enclosed list).*

Students will receive a school agenda and be assigned a locker and lock.

All students take Physical Education as directed by Alberta Education. Students are expected to be dressed appropriately for Physical Activity. A VJM t-shirt and shorts are mandatory (see enclosed "Clothing Order Form") as are indoor athletic shoes. Sweat pants and a sweatshirt for cold weather can also be used. Students are encouraged not to store money, electronics or other valuables in the change room as the school is not responsible for lost or stolen items.

A number of our students have life-threatening peanut allergies, therefore we ask you to refrain from bringing nut products to school. We also have people in the building with severe latex allergies so please note that the use of elastic bands, latex band aids and balloons is prohibited.

Please review our school rules, policies and procedures with your child in September. These are noted online and in the front of the student agenda along with the school calendar and will be distributed in September.

The school will be open during the last week of August should you have any questions. Please do not hesitate to call us at (780) 458-1113. Have a wonderful summer!

NOTE:

There will be a special orientation session for ALL grade 7 students AND any students new to our school on Tuesday, August 25th, 2015 from 9:30 - 10:30 a.m. in the main gym. Students will receive their schedules and map out their classes in preparation for the first day of school. Student volunteers will be on hand to help.

Vincent J. Maloney Catholic Junior High School

GRADE 7-9 SUPPLY LIST

2015-2016

Please note we support the one binder organization system. This system is built on the premise that the students carry a 2.5" binder with current materials in all subject areas. As units are completed, they are stored in an extra binder in the student's locker or at home. Students will be responsible for purchasing their own 2.5" binder. Please ensure that they choose a good quality 2.5" binder.

Your child will need the following supplies:

- 1 - 2.5" binder (as described above)
- 1 Duo-tang for Phys. Ed. (for Sportfolio)
- 1 binder for storage of completed units
- 1 subject scribbler (3-hole punched)
- 10 subject dividers
- 1 package Duo-tangs
- 1 package - graph paper
- 1 package loose-leaf - 500 lined sheets
- 1 package - unlined pages
- 1 package of 10 - HB pencils
- 1 package blue pens
- 1-black, 1-red pen
- 1 white eraser
- 1 glue stick
- 1 highlighter
- 1 package Post-it Notes, 3X3
- 1 set of felt pens (any size) - no fragrance
- 1 set of 12 or 24 pencil crayons
- 1 Geometry Math Set
- 1 package of reinforcements
- 1 ruler (clear)
- 1 pair of scissors
- 1 box of kleenex to be stored in classroom and used as needed
- 1 USB Flash Drive
- 1 set headphones
- Gr. 7-9 – any Scientific Calculator with fraction, trig., square root functions (approx. cost \$10-\$20.

NOTE: NO Graphing Calculator)

Art Option - Sketchbook 5 x 7 OR 8 x 10 (white drawing paper), drawing pencils optional (must have HB pencils) & 2 black felt pens. (The sketchbook can be purchased from the art teacher at cost.)

OPTIONAL Student Owned Electronic Device - If you are thinking of purchasing a personal device at this time we would ask you to think of a device that has many of the following capabilities; writing - keyboard, interactive - flash and java, camera (front and back), audio/video recorder and playback, can read PDF files, Wi-Fi enabled, access/use apps (IOS or Android) headphone jack and reasonable battery life.

Note: Additional supplies may be required for other options. This will be explained on the first day of the option.

Vincent J. Maloney Catholic Junior High School

VJM Cafeteria Services

Did you know that VJM has cafeteria services that offer students nutritious, great tasting options all at very reasonable prices? Below are some of the menu items on a daily basis.

Subs and Sandwiches(whole wheat and white bread)

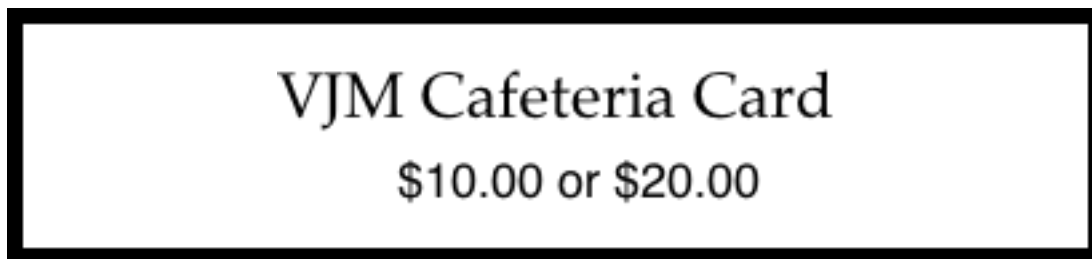
B.L.T., Tuna, Chicken, Salmon, Egg Salad, Pepperoni, Cheese

In addition, the cafeteria has **special days** of the week where the following items are offered:

Hamburgers, Perogies, Spaghetti, Lasagna, Tacos, Chicken and Rice

Nutrition Break

Grilled Cheese, Cheese Bread, Snacks, Cookies, Water and Juice



Parents can purchase ***cafeteria food cards*** in the amount of \$10 or \$20 denominations so that students do not need to carry money at school. It also ensures that money sent to school is used for healthy food choices.

There are two ways to order these cards:

1. Provide cash or cheque made out to **Vincent J. Maloney**.
2. Buy the card online using school cash.net.

<https://gsacrd.schoolcashionline.com/Home/SignIn>

****Once cards are ordered they can be picked up at the school office.****

VINCENT J. MALONEY CATHOLIC JUNIOR HIGH SCHOOL

OPTIONS

GRADE SEVEN - 2015-16

The Middle Years International Baccalaureate Programme is designed to increase students' awareness of their own learning, to develop globally aware citizens and to increase their intercultural awareness. The IB program provides a philosophy that is added to our Alberta curriculum. **Each student in the school** receives an exciting educational program and is exposed to the content, aims and objectives of the IBMYP program at Vincent J. Maloney Catholic Junior High School.

The International Baccalaureate Organization maintains strict standards with regards to the awarding of an MYP certificate. At V.J.M. students have the choice of two program tracks within the I.B. Program. The I.B. Regular Track and the I.B. Certificate Track.

In the **I.B. Regular Track** students take all core subjects and may choose any options in any configuration. Students will maintain a student portfolio and service logbook.

In the **I.B. Certificate Track** students must choose Language B(French or any other second language that may be offered), and one course in the Arts in each year. The Arts are broken into two areas, performing, (drama, band, guitar.) and visual, (art). It is important that students receive a balance of performing and visual arts. This will be tracked through the student portfolio. Students are expected to achieve a final grading of 60% or better in each subject, maintain their student portfolio and service logbooks, complete the designated amount of community and service hours and complete the community project in grade nine.

NOTE: *Several options are listed below. The availability of option offerings is based upon student enrolment, human and budget resources. Once the options are determined, we will make every attempt to place students in options of their choice but because of the high demand it may be necessary to substitute certain options.*

ART 7	Half Year
This option allows students to work with a variety of materials to develop their style in: acrylic paints, pen & ink, chalk, oil pastels, tempura paints, sidewalk paints, etc. Students develop their skills through a variety of projects, ongoing individual sketchbooks and get the chance to take part in art contests.	There are no extra fees for Art 7.

BAND 7	Half Year
This option allows students to learn a concert band instrument and provides opportunity to perform publicly. Students gain basic music reading skills and develop musicianship through actively participating in class. Young musicians gain appreciation for making music as an ensemble and being an important contributor to a musical team.	Students rent or purchase their own instruments. Semester fees for rentals vary depending on the instrument. The Band Director will help facilitate the rental or purchase process. Students will be responsible for transporting their instrument to and from school; larger instruments are not permitted on the school bus.

DRAMA 7	Half Year
<p>Here is your opportunity to be a star as well as a part of what goes on behind the scenes! Take part in the audition process, rehearsals, and the performance of a production. Learn what it takes to design costumes and make-up, create the set and put together sound and lighting effects. The course will be complemented with theatre sports, movement games, smaller group performances, and of course, the development of your acting skills! Get the opportunity to put your knowledge to the test as a member of the stage crew for an actual VJM production. Self-discipline, imagination, teamwork, and the ability to have fun are all needed!</p>	<p>There are no extra fees for Drama 7.</p>

ROMANCE LANGUAGES 7	Full Year
<p>French 7 (September-February) The goal of this French program is to provide opportunities for students to develop knowledge, skills and attitudes necessary to communicate in French in a variety of real life situations. Each level specifies expectations in four integrated components: communication, culture, language system, and strategies for language learning. Themes include: school, weather, people around us, holidays and celebrations. The course will be complemented to meet the needs and interests of students.</p> <p>Italian 7 (February-June) This program of studies is intended for students who are beginning their study of Italian language and culture. The students will use a repertoire of words and phrases in familiar contexts within a variety of themes such as: school, family, friends, time and weather, holidays and food. The course will be complemented to meet the needs and interests of students.</p>	<p>There are no extra fees or materials for French.</p>

FRENCH 7 (Advanced)	Full Year
<p>Advanced French has the same themes as French 7; however, a greater emphasis will be placed on enrichment activities and the development of skills to facilitate students' entrance into high school level French course. Students entering this course should have a good attitude, motivation, interested in improving all components of the French language. Teaching and assignments will be tailored to meet individual needs and interests.</p>	<p>There are no extra fees or materials for French.</p>

GUITAR 7	Half Year
Sign up and learn to play guitar! This option will introduce students to guitar fundamentals. Students will gain music-reading skills and develop musicianship through active class participation and individual practice. Opportunities for individual and ensemble performance will also be presented.	Since guitars are not permitted on the school bus, safe, semester-long storage will be provided in our music room. For home practice, students will be responsible for transporting their guitars to and from school.

HOME ECONOMICS 7	Half Year
Looking for that creative, inspired, and perfect personal look? Try sewing in home economics. Select a project of your choice, at a level that works for you, and create. Students will learn and develop a variety of skills including hand sewing and machine sewing techniques, and apply them to the classroom, but also the world outside of school. Hungry? Check out our menu! International food choices, breakfast foods, desserts and pastries, cake decorating, easy meals and snacks... Working within a group, students will learn skills and techniques in the kitchen, practice hygiene, examine nutrition, and work with a variety of real life challenges such as budget, allergies, vegetarianism, gluten intolerance, etc. to create amazing food and experiences. Opportunities to develop, plan, and design your own projects can also be explored.	Students will be required to pay an additional fee to cover the cost of their sewing projects. Depending upon the project selected, fees will run between 12 and 60 dollars. This fee will be collected within the first few weeks of classes in September (Term 1) or February (Term 2), after students have made their choice of project. Students will not have to purchase anything for their projects on their own as all projects will be ordered and delivered directly to the school. More information about the sewing and foods projects will be sent home to parents in a letter at the beginning of each semester.

INDUSTRIAL ARTS 7 (Fabrication Studies)	Half Year
Students will be introduced to the design cycle, a major focus area of the IB MYP that is incorporated in both the technology courses and the core program, (where areas of technology are integrated.) They will be developing skills using tools and materials in the major areas of study including Construction, Fabrication and Communication Studies. This course will allow students to learn about different processes and materials while learning about the correct operation of tools and equipment. Students will be completing fun and interesting projects in Printing, Photography, Plastics, Woodworking and Metal Working.	There are no extra fees for Industrial Arts 7.

OUTDOOR EDUCATION 7	Half Year
This course is designed to give students an appreciation of the environment and how we interact with it. Participation is mandatory in all activities. The focus of the option will be Endangered Animals & Shelter Building.	There are no extra fees for Outdoor Education 7.

ROBOTICS 7	Half Year
In this course students will design, construct, and build working robots. Robotics 7 allows students to be both creative and independent in their learning while completing various modules. Students will test their problem solving skills in each activity and will be introduced to the basics of computer programming. The designing and building of robots will be done using Lego Mindstorm Education kits.	A \$10.00 fee will be charged to cover costs of Mindstorm kit maintenance.

SPORTS MEDICINE 7	Half Year
This course is intended to provide learning opportunities for students with career plans in medical and related fields as well as active student athletes. The following topics provide an organizational structure for the course: a) immediate care, prevention, and rehabilitation of athletic injuries, b) basic anatomy and physiology, c) arm injuries and taping.	A \$10.00 fee will be charged to cover costs of taping supplies.